



## BCdiploma privacy policy

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# 1. Introduction

Blockchain Certified Data ("Our company"), as publisher of the BCdiploma solution, reminds that it is its responsibility to inform its Clients of the processing of personal data of users of the BCdiploma SaaS platform; in particular under Regulation (EU) 2016/679 of the European Parliament and of the Council of April 17, 2016 (hereinafter the "GDPR") and Law 78-17 of January 6, 1978, as amended (hereinafter the "Loi Informatique et Libertés - French Data Protection Act").

## 2. Your data

### 2.1. What data do we collect?

We may collect and process the following personal data:

- Data used to issue digital credentials
- Personal identification information of backoffice users (FirstName, LastName, email)
- Technical non-personal information (e.g. browser type, language used, etc.)

### 2.2. How do we collect your data?

You directly provide Our Company with most of the data we collect. We collect data and process data when you:

- Register online or place an order for any of our products or services.
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website/app via your browser's cookies.
- Upload data to issue credentials via application of API

### 2.3. How do we use your data?

Our Company collects your data so that we can:

- Process your order, manage your account
- Email you with products and services updates
- Issue / display credentials
- Provide you with direct support or through the assistance of subprocessors

(BCdiploma maintains a list of subprocessors at

<https://docs.bcdiploma.com/legal/rgpd.html#data-recipients>)

**Your data will never be shared with third parties for marketing purposes.**

## 2.4. How do we store your data?

Our Company securely stores your data at European Microsoft Azure Data centers, in secured and encrypted databases.

Our Company will keep your users and credentials data as long as you delete it from the system. Once deleted, your data are delete forever and can not be recovered.

## 2.5. What are your data protection rights?

Our Company would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request Our Company for copies of your personal data.

The right to rectification - You have the right to request that Our Company correct any information you believe is inaccurate. You also have the right to request Our Company to complete information you believe is incomplete.

The right to erasure - You have the right to request that Our Company erase your personal data.

The right to restrict processing - You have the right to request that Our Company restrict the processing of your personal data.

The right to object to processing - You have the right to object to Our Company's processing of your personal data.

The right to data portability - You have the right to request that Our Company transfer the data that we have collected to another organization, or directly to you.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Call us at: +33 1 84 19 92 58

Or write to us: [support@bcdiploma.com](mailto:support@bcdiploma.com)

## 3. Cookies

### 3.1. What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

## 3.2. How do we use cookies?

Our Company uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website and app

## 3.3. What types of cookies do we use?

There are a number of different types of cookies, however, our website uses only functionality cookies, so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

## 3.4. How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## 4. Privacy policies of other websites

The Our Company website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## 5. Changes to our privacy policy

Our Company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 5 September 2022.

## 6. How to contact us

If you have any questions about Our Company's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [contactus@bcdiploma.com](mailto:contactus@bcdiploma.com)

Call us: +33 1 84 19 92 58

Or write to us at: Blockchain Certified Data SAS 104 avenue Albert 1er 92500 Rueil Malmaison, France